

1 SDL Trados Workbench commands and their keyboard shortcuts

1.1 Main functions for translating



Open

- Alt Shift Home



Open/get

- Alt Home



Open Next no 100%/get

- Ctrl Alt Home



Get Translation

- Alt Shift Insert



Restore Source

- Alt Delete



Copy source

- Alt Insert



Set/Close Next Open/Get

- Alt +



Set Close Next no 100% Open Get

- Ctrl Alt +



Translate to Fuzzy

- Alt *



Set / Close





















- Alt End






















Close

- Alt Shift End

1.2 Additional functions for translating

-  Concordance
 -  
-  Shrink segment
 -   
-  Expand segment
 -   
-  Add As New Translation
 -   
-  Show other match
 -    / 

1.3 Placeables and terms

-  Get Previous Placeable
 -   
-  Get Current Placeable
 -   
-  Get Next Placeable
 -   
-  Get Previous Term
 -  
-  Get Current Term
 -  
-  Get Next Term
 - 